ANNAI VELANKANNI COLLEGE
Tholayavattam – 629157
Kanyakumari District, Tamil Nadu

ANNUAL QUALITY ASSURANCE REPORT (AQAR)
2017-18

Submitted to
National Assessment and Accreditation Council
(NAAC)
Bangalore – 560 072

annaivelankannicollege@gmail.com   www. annaicollege.edu.in

Annai Velankanni College, Tholayavattam - 629 157

Tamil Nadu.

Part – A

1. Details of the Institution

1.1 Name of the Institution

> ANNAI VELANKANNI COLLEGE

1.2 Address Line 1

> THOLAYAVATTAM

City/Town

> KARUNGAL

State

> TAMIL NADU

Pin Code

> 629157

Institution e-mail address

> annaivelankannioffice@gmail.com
> annaivelankannicollege@gmail.com

Contact Nos.

> 04651- 267212
> 04651- 235270

Name of the Head of the Institution:

> Dr. J. JOHNSON

Tel. No. with STD Code:

> 04651-234651

Mobile:

> 9443412218

Name of the IQAC Co-ordinator:

> Dr. M. ANTO

Mobile:

> 9487614009

IQAC e-mail address:

> iqac.avct@gmail.com

1.3 **NAAC Track ID**

TNCOGN24497

1.4 **NAAC Executive Committee No. & Date:**

EC (SC)/20/A&A/46.1 dated 16.12.16

1.5 Website address:

www.annaicollege.edu.in

Web-link of the AQAR:

http:// www.annaicollege.edu.in/AQAR 2017-18.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B++	2.79	2016	16.12.2016 to 15.12.2021
2	2nd Cycle	-	-	-	-
3	3rd Cycle	-	-	-	-
4	4th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC:

09.05.2014

1.8 AQAR for the year

2017-2018

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC
   i. AQAR 2016-17 submitted to NAAC on 21.12.2017

1.10 Institutional Status
University   State   ✓   Central   -   Deemed   -   Private   -

Affiliated College   Yes   ✓   No   -

Constituent College   Yes   -   No   ✓

Autonomous college of UGC   Yes   -   No   ✓

Regulatory Agency approved Institution   Yes   -   No   ✓
(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education   ✓   Men   -   Women   -

Urban   -   Rural   ✓   Tribal   -

Financial Status   Grant-in-aid [-]   UGC 2(f) [✓]   UGC 12B [-]

Grant-in-aid + Self Financing [-]   Totally Self-financing [✓]

1.11 Type of Faculty/Programme

Arts [✓]   Science [✓]   Commerce [✓]

Law [-]   PEI (Phys Edu.) [-]

TEI (Edu.) [-]   Engineering [-]   Health Science [-]   Management [-]

Others (Specify)

Librarian – 1, Physical Directors -2, Part Time Lawyer -1

1.12 Name of the Affiliating University *(for the Colleges)*

MANONMANIAM SUNDARANAR UNIVERSITY, TIRUNELVELI

1.13 Special status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt. / University [No]

University with Potential for Excellence [No]   UGC-CPE [No]

DST Star Scheme [No]   UGC-CE [No]

UGC-Special Assistance Programme [No]   DST-FIST [No]

UGC-Innovative PG programmes [No]   Any other (*Specify*) [No]

UGC-COP Programmes [No]

2. IQAC Composition and Activities

2.1 No. of Teachers | 9

2.2 No. of Administrative/Technical staff | -

2.3 No. of students | -

2.4 No. of Management representatives | 1

2.5 No. of Alumni | 1

2. 6 No. of any other stakeholder and Community representatives | -

2.7 No. of Employers/ Industrialists | -

2.8 No. of other External Experts | -

2.9 Total No. of members | 11

2.10 No. of IQAC meetings held | 4

2.11 No. of meetings with various stakeholders: No. | 7 | Faculty | 5

Non-Teaching Staff Students | 2 | Alumni | - | Others | -

2.12 Has IQAC received any funding from UGC during the year?   Yes | - | No | ✓

If yes, mention the amount

2.13 Seminars and Conferences (only quality related) | -

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 6 | International | - | National | - | State | - | Institution Level | 6

(ii) Themes
- Effective Teaching
- First Generation Learners
- Writing Project Proposals

2.14 Significant Activities and contributions made by IQAC

- Feedback on Curriculum from the Students at the end of both the semesters(19.10.2017, 20.10.2017, 21.10.2017 during the odd semester and 02.04.2018 to 06.04.2018 during even semester).
- Feedback on Curriculum from the Teachers at the end of both the semesters (19.10.2017, 20.10.2017, 21.10.2017 during the odd semester and 02.04.2018 to 06.04.2018 during even semester).
- Feedback on Teaching, Learning and Evaluation from the Teachers at the end of both the semesters (19.10.2017, 20.10.2017, 21.10.2017 during the odd semester and 02.04.2018 to 06.04.2018 during even semester).
- Feedback on Institutional Performance from the Alumni every year (during Graduation Day – 10.03.2018).
- Feedback on Institutional Performance from the Parents every semester (during the Parent Teacher Association Meetings held on 08.10.2017 and 11.03.2018).
- Documentation of all Curricular, Extra-curricular and Co-curricular activities of the College.
- Prepared and submitted Annual Quality Assurance Report for the academic year 2016-17 (on 21.12.2017).
- Organised Orientation Programmes for the Teaching staff on 14.06.2017 & 15.06.2017, 27.07.2017 & 22.08.2017, 17.10.2017 , 04.01.2018, 17.02.2018 and 24.04.2018 & 25.04.2018
- Special Computer Training for Technical Staff on 08.12.2017
- NIRF submitted on 13.11.2017
- AISHE submitted on 05.12.2018

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Orientation Programmes for the Staff	Six programmes arranged during 2017-18 on 14.06.2017 & 15.06.2017, 27.07.2017 & 22.08.2017, 17.10.2017 , 04.01.2018, 17.02.2018 and 24.04.2018 & 25.04.2018
Promotion of e-resources	E - library INFLIBNET facility is made available to the students. Internet access to the students through the College Library and the Computer Centre.

Organising Seminars / Workshops	All the 10 Departments Organised State / National Level Seminars / Workshops. National Level Seminar by 7 Departments. State Level Seminar by 1 Department. Workshop by 2 Department.
Career Oriented Courses	Introduced during the academic year 2017-18. Under this banner, the following programmes were offered to the students of our College. Spoken English/Computer Literacy Programmes for I year U.G. students. II year students are given the option of choosing from the following: Tally Embroidery Tailoring Tourism Referee Coaching Coaching for 'Competitive Examinations' offered to IIIU.G. and I& II P.G. students.
Encouragement of Teaching Staff to pass SLET/NET and to complete Ph.D.	All the faculty members are obliged to pass SLET / NET or to complete Ph.D. During the academic year 4 faculty members completed Ph.D. and 6 cleared SET. Total number of 29 Ph.D. holders, 12 SLET qualified and 1 NET qualified, among the faculty during the academic year. 21 of our faculty members registered for Ph.D. during the academic year. Faculty members who completed Ph.D. are given two additional annual increments.
Increasing the number of volumes in the Library	New volumes added to the Library Collection (details given in 4.3 of Criterion IV).
Seminar Hall	Work in progress
Promotion of Research Activities	Efforts were on to upgrade the Departments of English, Mathematics, Physics and Chemistry into Research Centres. Guideship approval got for six of our faculty(English -3, Physics -2, Chemistry-1) Registration fee reimbursed for these present papers at Seminars / Conferences. Staff are encouraged to publish / present Research Articles. 16 Research Articles were publish and 3 presentation were made at Seminars / Conferences during 2017-18. New Ph.D. holders are honoured at the College Day celebration.

 * See Annexure I for Academic Calendar

2.15 Whether the AQAR was placed in statutory body   Yes | ✓ | No | - |

Management | ✓ | Syndicate | - | Any other body | - |

Provide the details of the action taken

Placed at the meeting of Annai Velankanni College Administrative Board held on 16.12.2018. The members went through the report in its entirety and decided to approve the report for submission.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	Nil	Nil	Nil	
M.Phil	5	1	6	
PG	8	Nil	8	
UG	10	Nil	10	
PG Diploma	Nil	Nil	Nil	
Advanced Diploma	Nil	Nil	Nil	
Diploma	Nil	Nil	Nil	
Certificate	3	Nil	3	
Others*	4	Nil	4	
Total	30	Nil	30	

Interdisciplinary	Nil	Nil	Nil	
Innovative	Nil	Nil	Nil	

* See Annexure II

1.2 (i) Flexibility of the Curriculum: Choice Based Credit System (CBCS)
   (ii) Pattern of programmes

Pattern	Number of Programmes		
	UG	PG	M.Phil.
Semester	10	8	6
Trimester	Nil	Nil	Nil
Annual	Nil	Nil	Nil

1.3 Feedback from stakeholders*   Alumni [✓]   Parents [✓]   Employers [-]   Students [✓]

   (On all aspects)
      Mode of feedback   :   Online [-]   Manual [✓]   Co-operating schools (for PEI) [-]
*See Annexure -III

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

There is regular revision/update of syllabi by the affiliating
University.
Salient Aspects:
- Choice Based Credit System
- Part I: Tamil/ Mother Tongue Core Subjects
- Part II: English
- Part III: Core Subjects & Allied Subjects
- Part IV: Skill Based Subjects
- Non Major Electives
- Value Oriented Subjects
- Environmental Studies
- Part V : NSS, YRC, Sports

1.5 Any new Department/Centre introduced during the year. If yes, give details.

M.Phil (English) introduced during the year.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
70	49	21	-	-

2.2 No. of permanent faculty with Ph.D.

29

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

-		1		7

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	17	26	11
Presented	16	23	8
Resource Persons	-	-	5

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Usage of Power Point Presentations
- Guest Lectures/ Workshops
- Seminars/Assignments
- Quizzes
- Peer Teaching
- Group Discussions
- Debates
- Criticisms
- Educational Tours/Industrial Visits/Field Visits
- Subject related movies
- Net based Learning

2.7 Total No. of actual teaching days
    during this academic year

| 180 |

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- As per University norms
- For U.G. & P.G., there is Double Valuation
- Photocopy of Answer Sheets is issued to the students on payment of Fees.
- Revaluation is admissible.
- Internal Marks and attendance are uploaded in the University portal.
- Student specific Answer Sheets

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

| 6 | - | - |

2.10 Average percentage of attendance of students

| **82.93** |

2.11 Course/Programme wise Distribution of pass percentage:

Title of the Programme	**Total no. of students appeared**	**Division**				
		Distinction %	**I Class %**	**II Class %**	**III Class %**	**Pass %**
B.A. Tamil	34	2.5	55.88	20.59	-	79.41
M.A. Tamil	20	35	60	-	-	95
M.Phil. Tamil	11	100	-	-	-	100
B.A. English	61	-	54.09	32.78	8.19	95.08
M.A. English	32	3.12	81.25	9.37	-	93.75
M.Phil. English	5	60	20	-	-	80
B.Sc. Maths	47	32	56	4	-	92
M.Sc. Maths	27	52	33	-	-	85
M.Phil. Maths	4	-	100	-	-	100
B.Sc. Physics	48	18.75	68.75	-	-	87.5
M.Sc. Physics	24	8.33	41.67	-	-	50
M.Phil. Physics	4	25	50	-	-	75
B.Sc. Chemistry	45	6.6	35.5	20	6.6	68.7
M.Sc. Chemistry	24	8.3	16	4.1	-	28.4

M. Phil. Chemistry	6	-	50	-	-	50
B.Sc. Biotechnology	24	25	41.6	12.5	4	83.1
M.Sc. Biotechnology	6	33	66.6	-	-	99.6
B.Sc. Zoology	27	-	29	19	-	48
B.Sc. Computer	42	9.5	59.5	7.9	-	80.9
M.Sc. Computer	12	16.6	75	-	-	91.6
B.Com.	57	-	28	31	8	67
M.Com.	12	3	50	25	-	75
M. Phil (Commerce)	4	-	75	-	-	75
B.B.A.	28	-	32	-	-	32

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Staff members are encouraged to attend Staff Development Programmes conducted by other Institutes
- Orientation Programmes for the Teaching faculty on a regular basis. A total number of **6** programmes arranged during 2017-18.
- Preparation and periodical review of Annual Plan helps to achieve the goals set for the year.
- Feedbacks received from the students at the end of both the semesters.
- Encouragement for ICT enabled Classroom Teaching.
- Encouragement for student-centered Teaching Practices.
- Maintenance of Course Files
- Result Analysis – Department-wise result analysis was conducted both the semesters by the Management immediately after the publication of the results.
- Identification and addressing of the Learning Needs of the Students.
- Fixing of Learning Outcomes.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	3
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	3
Faculty exchange programme	-
Staff training conducted by the university	2
Staff training conducted by other institutions	1
Summer / Winter schools, Workshops, etc.	1
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	9	-	-	-
Technical Staff	11	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC's initiatives to inculcate Research Culture among the faculty and students start showing results, that can be found from the increase being shown in the number of publications in Research Journals, number of presentations in Conferences and the faculty pursuing and completing Ph.D.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4   Details on research publications

	International	National	Others
Peer Review Journals	26	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range   0.5 – 8.40   Average   5.3   h-index   10   Nos. in SCOPUS   4

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published   i) With ISBN No. `8`   Chapters in Edited Books `-`

ii) Without ISBN No. `6`

3.8 No. of University Departments receiving funds from

UGC-SAP `-`   CAS `-`   DST-FIST `-`

DPE `-`   DBT Scheme/funds `-`

3.9 For colleges   Autonomy `-`   CPE `-`   DBT Star Scheme `-`

INSPIRE `-`   CE `-`   Any Other (specify) `-`

3.10 Revenue generated through consultancy `-`

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	7	1	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons `5`

3.13 No. of collaborations   International `-`   National `-`   Any other `1`

3.14 No. of linkages created during this year | - |

3.15 Total budget for research for current year in lakhs:

From Funding agency | - | From Management of University/College | - |

Total | - |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows
   Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution
   who are Ph. D. Guides | 2 |
   and students registered under them | 8 |

3.19 No. of Ph.D. awarded by faculty from the Institution | - |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)
   JRF | - | SRF | - | Project Fellows | - | Any other | - |

3.21 No. of students Participated in NSS events:

University level | 300 | State level | - |

National level | - | International level | - |

3.22 No. of students participated in NCC events:

University level | - | State level | - |

National level | - | International level | - |

3.23 No. of Awards won in NSS:

University level | - | State level | - |

National level | - | International level | - |

3.24 No of Awards won in NCC:

University level | - | State level | - |

National level | - | International level | - |

3.25 No. of Extension activities organized

University forum | - | College forum | 2 |

NCC | - | NSS | 8 | Any other (RRC) | 4 |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

See annexure IV

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	162643.16 sq.mts	-	Management	162643.16 sq.mts
Class rooms	53	-	Management	53
Laboratories	5 U.G. and 6 P.G.	-	Management	11
Seminar Halls	-	Under Construction	Management	-
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	33.49291 lakhs	Management	-
Others	-	-	-	-

4.2 Computerization of administration and library

☐ Administration

> Office Automation

✓ Our administrative Office is automated with one dedicated server(Dell T20- Windows Server 2012) and 12 node computers run by Rovan automation software. The services like, issuing of Transfer Certificates, Conduct Certificates, Fee payment, Scholarships, Student Admissions are computerised.

> CCTV Surveillance

- Receiver DVR with 2 TB storage   -   3 nos.
- Camera 1 MP   - 32
- Camera 2 MP   - 16
- 32'' Samsung LED Monitor   - 3

> Staff Attendance

- Biometric Sensor   - 2

☐ Library

✓ Our College Library is automated with one dedicated server (Dell T 20 – Windows Server 2012) and 10 node computers run by Rovan Library Automation Software. The services like appending, issuing and searching of books are automated.. For the students, one computer has been kept in the stock room for public access catalogue.

4.3 Library services:

	Existing		Newly added		Total	
	No.	**Value in Rs**	**No.**	**Value in Rs**	**No.**	**Value in Rs**
Text Books	12020	1673324	192	101730	12212	1775054
Reference Books	-	-	-	-	-	-
e-Books	-	-	-	-	-	-
Journals	13	28300	-	-	13	28300
e-Journals	7	102000	6	23900	13	125900
Digital Database	-	39500	-	35400	-	74900
CD & Video	199				199	
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	**Computer Labs**	**Internet**	**Browsing Centres**	**Computer Centres**	**Office**	**Depart-ments**	**Others**
Existing	159	75	104	11	48	12	11	2
Added	-	-	-	-	-	-	-	-
Total	159	75	104	11	48	12	11	2

4.5 Computer, Internet access, training to teachers and students and any other programme for technology
  Up gradation (Networking, e-Governance etc.)

- Training regarding Office Automation and Internet Access Training provided to our administrative staff (on 08-12-2017)
- Computer literacy programme that covers computer basics, practical training in MS Office and Internet Access for all our first year U.G. Students.
- Five days (06.11.2017 to 10.11.2017) Computer Training Programme to all our laboratory assistants at St.Xavier's Catholic College of Engineering, Nagercoil.

4.6 Amount spent on maintenance in lakhs:
  i) ICT

.34682

 ii) **Campus Infrastructure and facilities**

29.16117

 iii) Equipments

12.81825

 iv) Others

16.00170

  Total:

58.32794

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Updates on notice boards and College website to ensure active participation by students in various activities.

- Announcements through Public address system.

- Grievances Redressal System.

- Student's Association in each Department organized various programmes like paper presentation, model making, product launching, web designing and quiz programme to widen their exposure in their respective field.

- National Service Scheme (NSS) & other clubs encourage the students totake part in community development activities (See Annexure IV).

- Financial assistance extended to economically weaker section.

- Regular remedial classes and tutorials to all the slow learners during sixth period in three day orders and special efforts for the advanced learners like reviewing reference book,question and answer preparation by the students.

- Regularly updated and well-stacked Library(4.3 of Criterion IV)

5.2 Efforts made by the institution for tracking the progression

- Continuous Evaluation of students and close follow up.
- Learning needs of the students are addressed.
- Academic performance of the students is analysed at Department meetings and Staff Council.
- Analysis of Feedback from students
- Class-in-Charges keep track of the performance of the students and monitor progress.
- Class-in-Charges keep track of the progress of the passed out /outgoing students.
- Motivation and guidance of the students by the faculty.
- Motivation by way of appreciation of achievements.
- Interaction with Parents through PTA meet once in a semester; need based regular interaction with parents.
- Expertise of experts utilised to develop the Spoken English skills of the students(One hour per order per Department).
- Consistent efforts made through Placement Cell

5.3 (a) Total Number of students

UG	PG	Others	Ph.D
1284	359	31	

(b) No. of students outside the state | 2 |

(c) No. of international students | - |

Men

No	%
369	22

Women

No	%
1305	77.95

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1656	9	-	-	8	1673	1658	8	-	-	8	1674

Demand ratio:

U.G.	P.G.	M.Phil.
1.1.80	1.1.85	1.1.84

Dropout % : 0.89

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Career Oriented Course Cell organizing the coaching classes for the students(III year U.G. and I& II year P.G.) to equip them facing competitive examinations.

- Experts are invited to motivate and provide training to the students for competitive examinations TNPSC, NET, SLET, etc.

- Departments also help to submit online application for various competitive examinations like RRB, TNPSC, SSC, NET, etc.

- Hindi Classes are conducted in the morning session in all the day

No. of students beneficiaries | 460 |

5.5 No. of students qualified in these examinations

NET | - | SET/SLET | - | GATE | - | CAT | - |

IAS/IPS etc | - | State PSC | - | UPSC | - | Others (TET) | 1 |

5.6 Details of student counselling and career guidance

- All the 46 Class tutors interact with students individually at Personal Level. When they come across students with academic, personal and psycho-social issues they take steps to support the students.

- There is a Counselling Cell functioning at the College, comprising of a Convener and 4 members. Students with personal and psycho-social issues are provided support and succour and guidance to come out of the difficulties. Whenever the Cell finds things beyond its limitations, the services of an expert Counsellor is sought.

- Placement Cell of the College provided 2 Career Guidance programmes. The Cell organised programmes that guide them and help them in making progress as far as higher education and employment are concerned.

- The Discipline Committee also followed a counselling approach rather than a punitive one.

- Parents are also involved in counselling the students; whenever situation warrants, parents are called; PTA's views are also taken into account.

No. of students benefitted   350

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
4	138	50	1

5.8 Details of gender sensitization programmes

Women Cell, organized the following programmes.
- 'Health and Hygiene' on 24.07.2017 for women students.

- 'Social Problems faced by Women' on 12.08.2017 for all the girls.

- Participated in an exhibition on 'Women's Empowerment' on 18th and 19th November 2017 through a stall highlighting crimes against women.

- Internal Complaints Cell Organised an awareness programme on 'Womens Law' on 07.02.2018.

5.9 Students Activities
5.9.1   No. of students participated in Sports, Games and other events

State/ University level | 2 | National level | - | International level | - |

No. of students participated in cultural events

State/ University level | - | National level | - | International level | - |

Other colleges - 21

5.9.2   **No. of medals /awards won by students in Sports, Games and other events**

Sports: State/ University level | 2 | National level | - | International level | - |

Cultural: State/ University level | - | National level | - | International level | - |

Other colleges - 21
QUIZ – 8

5.10 Scholarships and Financial Support

Scholarships	Number of students	Amount
Financial support from institution	**220**	**9,04,050.00**
Financial support from government (Postmatric Scholarship)	**112**	**71,6100.00**
Beedi Workers Scholarships	**4**	**12000.00**
Disabilities Scholarships	**4**	**82240.00**

Central Sector Scholarships	**12**	**1,20,000.00**
SC/ST Scholarships	**13**	**51,920.00**
Uzhavar Padukappu Thittam	**33**	**76,750.00**
Financial support from other sources(Student Welfare Fund)	**39**	**1,17,0000**

5.11   Student organised / initiatives

Fairs   : State/ University level [-]   National level [-]   International level [-]

Exhibition: State/ University level [-]   National level [-]   International level [-]

5.12   No. of social initiatives undertaken by the students [5]

5.13 Major grievances of students (if any) redressed:
- Women students requested to change the colour of their uniform and to provide blazer instead of duppatta – redressed for the academic year 2018-19.
- Students requested for additional bus route – New bus was purchased and a new bus route was introduced covering more villages.

Criterion – VI

4. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

- To make significant contribution to develop economically and educationally identified under-developed backward areas.

MISSION

- Provide quality education to the local youth / students with emphasis on job oriented courses and other courses relevant to local needs so that they can seek / take up better employment and improve standard of life.

- Treat all students equally without any discrimination on the basis of religion, caste, and community and mould them to take up the role of future leaders of the country.

- Inculcate personal and intellectual integrity in the minds of the students of the College resulting in application of ethical and humanitarian values in life by broad basing education and involving the students in relevant extracurricular activities.

- Strive to maintain excellence in all the chosen academic, co-curricular and extracurricular activities, so that Annai Velankanni College is known to the outside world as a Premier Institution.

6.2 Does the Institution have a management Information System? | Yes |

- The members of the Management are present almost daily.
- The members of the Management address the students as gathering when they meet them at functions, meetings and similar programmes. (Annai Velankanni Feast/Teachers Day, Sports Day, Fine Arts Day, College Day, First year Inagural function).
- The joint gathering of teaching and non teaching staff are addressed by the Management at least twice a year (Annai Velankanni Feast/Teachers Day(8-9-2017) and Christmas Day (22-12-2017)).
- Teaching staff, as a group, are separately addressed at least once in a semester. (on the dates of 21/6/2017, 26/10/2017, 4/1/2018, 5/4/2018 and 21/4/2018).

- Non teaching staff, as a group, is separately addressed at least once in a year(on the dates of 11.10.2017, 04.01.2018, 05.04.2018, 18.04.2018).
- Management meets the Departments at least twice in a year.
    1. The Meeting consisting of two parts.
    2. The first part deals with Result Analysis; after the Result Analysis is over, Management seeks suggestions for improvements from the staff and also the staff are encouraged to speak about grievances ,if any.

- At the end of every year (after the Model Examinations for the even semester), Management collects feedback from the Teaching staff on the performance of Management, Principal and the Heads of the Departments.
- Core Committee Meeting is conducted at frequent intervals (on the dates of 17/7/2017, 2/2/2018 and 16/3/2018).

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

> o Feedback on Curriculum was collected every semester and consolidated.
> o Consolidated Feedback was analyzed at Department Meetings
> o Suggestions, if any, being sent to the University
> o A few of our suggestions accepted by the University.

6.3.2 Teaching and Learning

> o Bridge Course, for the first year U.G. students, for bridging the knowledge gap between the school and higher education. For the academic year 2017-18, the Bridge courses were conducted from 11.06.2018 to 14.06.2018.
>> ▪ Students: I year UG only
>> ▪ Staff Involved:
>>> ✓ English handled by Department of English

- ✓ Major Subjects handled by the concerned Department Staff
- ✓ Computer Basics handled by Department of Computer Science.
- ✓ A total number of 51 Teaching Staff involved in this exercise.

o Remedial classes for the slow learners – subject teachers identify the slow learners on the basis of their performance in the classroom and through evaluation. Subject teachers pay focused attention to those students. Regular remedial and tutorial classes to all the slow learners during 6th period in 3 Day orders is conducted.

o Special attention to the learning needs of advanced learners – top five students are identified by the subject teachers. All encouragement, support and guidance are provided to them to improve their academic performance. They are encouraged and guided to appear in competitive exams. At P.G. / M.Phil Level, they are encouraged to present/publish research articles.

o ICT enabled teaching methods

o E-learning

6.3.3 Examination and Evaluation

o   As per University norms, three internal tests are conducted every semester.

ODD Semester: I Internal Date 27/7/2017 to 29/9/2017

II Internal Date 28/8/2017 to 31/8/2017

III Internal Date 26/9/2017 to 28/9/2017

Even Semester: I Internal Date 10/1/2018 to 12/1/2018

II Internal Date 15/2/2018 to 17/2/2018

III Internal Date 21/3/2018 to 23/3/2018

o   At the end of every semester one Model Test is conducted.
ODD Semester : Model Exam 11/10/2017 to 17/10/2017
Even Semester : Model Exam 9/4/2018 to 16/4/2018

o   At the Department Level, tests like, class tests, home tests, close care tests, recall tests, surprise tests, open book tests, one mark tests, objective test (one word) are being conducted.

6.3.4 Research and Development

o   Presentation of Papers at Seminars/Conferences - **3**

o   Participation at Seminars/Conferences**- 11**

o   Publication of Research Articles**- 26**

o   Encouragements to do Ph.D – All are advised to register for Ph.D. as soon as they are confirmed (21 Staff have newly registered for Ph.D during the academic year)

o   Encouragement to become Research Guides **-** 6 Staff members have got guideship

o   Efforts were on to make the Departments of English, Mathematics, Physics and Chemistry Research Centres.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- -

- o Library
    - ▪ Fully Automated
    - ▪ Two Spacious reading rooms- Length 60 ft and width 32ft
    - ▪ INFLIBNET
    - ▪ E-library

- o ICT
    - ▪ All departments provided with computers with net connectivity.
    - ▪ Teachers are provided with ICT facilities so that they can incorporate ICT enabled teaching methods.
    - ▪ The entire campus is Wi-Fi enabled with a high speed internet connection. Net connectivity to the campus is provided by two service providers, namely, BSNL and Asianet.
- o Infrastructure
    - ▪ Works completed for the New library Block.
    - ▪ One additional new bus was added.
    - ▪ Play-grounds given a face-lift.
    - ▪ Campus gardens given a face-lift, so that the campus wears a green look. Two gardeners were appointed and horticulture experts were consulted.
    - ▪ Additional furniture as required were purchased (Total 56 nos.).

6.3.6 Human Resource Management

- o Human Resource Management
    - ▪ All Teachers are given additional responsibilities at College/Department level. Totally 29 new committees were formed for the academic year 2017-18.
    - ▪ Students are also given responsibilities at College/Department level.
    - ▪ Encouragement: Curricular, Extra-Curricular and Co-Curricular activities.
    - ▪ Motivational Programmes to students and Staff.

6.3.7 Faculty and Staff recruitment

> The candidates are called for interview through newsletters and through advertisements in leading newspapers. Selection Process involves two stages, namely, Written Test and Personal Interview. The teachers are selected purely on merit. If fully qualified teachers are not available in some cases, candidates without Ph.D./NET/ SLET are also recruited. Those staff members are encouraged to become qualified. The Selection Committee, a subcommittee of the Annai Velankanni College Administrative Board, carries out the Staff Recruitment with assistance from Subject Experts.
>
> As all the teachers are selected on the basis of merit, they are competent and proficient in their subjects**. .**

6.3.8 Industry Interaction / Collaboration

> Industry Interaction
> - Industry visits - 6
> - Project works done by our students at various industries
> - Industry people invited for lectures
> - Field Trips
> - Successful Businessmen are invited to provide idea to students to start business.
> - Campus interviews – On 11-8-2017 IDBI Life Insurance conducted a Campus Drive and thirty students got placed.

6.3.9 Admission of Students

- Students are admitted on merit and in the basis of interest and competence. To regularize, monitor and oversee, we have an Admission committee.
- As the locality in which the College is situated is predominantly inhabited by OBC, Economically weaker sections and the Minority community people, naturally their proportion among the students is very large in number(on the rolls of the College, there are 1249 BC/OBC students and 14 SC students, during the academic year 2017-18)
- Preference in admission given to students from the locality.
- All those differently abled students who apply, are given admission.
- All those SC/ST students who apply, are given admission.
- Even though the College is a co-education one, 76.34 percent of the students are women.
- As most of the students who approach the College for admission hail from socially and economically weaker sections of the society and first generation learners, the College took all possible efforts to accommodate them in one or other Department by a Counselling process being carried out by Admission Committee and Departments.

6.4 Welfare schemes for

Teaching	EPF Gratuity Medical Leave / Maternity Leave
Non teaching	EPF Gratuity Medical Leave / Maternity Leave
Students	Student Welfare Fund Monetary assistance by the Management to poor and needy students who are good at studies

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done   Yes | ✓ | No | - |

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	Yes	Staff Council
Administrative	-	-	Yes	Administrative Board

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes | ✓ | No | - |

For PG Programmes   Yes | - | No | ✓ |

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The University brought following changes to the evaluation process during the academic year 2016-17.

During the year, there are no changes to the evaluation process.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Yes, the affiliating University makes a provision for according the status of autonomy to an affiliated Institution. As per UGC norms, for according the status of autonomy, the College should have 10 years of completion and 2f and 12b status. We are in the process of getting and 12b status. College is already 2f recognized (2016).

6.11 Activities and support from the Alumni Association

> Motivational Programme arranged for all final years(both U.G. & P.G.) students on behalf of Alumni Associations on 1-9-2018. Totally 620 students participated .

6.12 Activities and support from the Parent – Teacher Association

- The meeting of Parent Teacher Association is held once in a semester. The PTA meeting for the odd semester was held on 8.10.2017 and 1300 parents took part. The PTA meeting for the even semester was held on 11.03.2018 and 734parents took part.

- Parents enthusiastically attend in large numbers the meetings of Parent Teacher Association. At the meetings they express their views freely. They bring to the attention of the Management the grievances of their wards so that management can take steps to address them. They make suggestions for improvements too and willingly contribute and cooperate as and when required. After the conclusion of the meeting the parents visit each Department to get to know about their wards' progress.

6.13 Development programmes for support staff

- Lab Assistants attended one week training programme on topic COMPUTER HARDWARE conducted by St. Xavier's College of Engineering from 6-11-2017 to 10-11-2017.

- Computer Training Program given to Administrative staff by Computer Science Department on 8-12-2017.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- o To create awareness on Nuclear weapons Poster Presentaion Competition was conducted on 22/9/2017.

- o Three Staff members and fifty students participated in Parthenium plant removal camp at Painkulam village on 6/1/2018

- o Essay Writing and Drawing Competition were conducted on ' Role of individuals in conserving the Environment' on 6/2/2018.

- o Every day a batch of students were allotted from the Eco Club to maintain the ornamental plants in the evening from 2.40 to 3.30 p.m

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Result Analysis for the Internal Assessments

- New Course introduced as part of Career Oriented Courses(COC) –Referee Coaching

- Email IDs were created for all the 10 Departments.

- Spoken English videos being played at the Boys' waiting shed for the benefit of the Boys.

- Earn while you Learn – opportunity being provided to the students.

- Common College Assembly - 8 times during the academic year organised by the Departments of the College

- Food Festival organised on 10.12.2018 the proceeds of which were were contributed to the Students Welfare Fund

- Regular Spoken English Classes for the U.G. students by experts.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- ❖ 6 Orientation Progerammes for the Teaching staff arranged during 2017-2018.

- ❖ INFLIBNET facility is made available to the students.

- ❖ Internet access to the students through the College Library and the Computer Centre.

- ❖ Career Oriented Courses introduced during the academic year 2017-18.

- ❖ New volumes added to the Library Collection (details given in 4.3 of Criterion IV.

- ❖ Seminar Hall -Work in progress.

- ❖ Efforts were on to upgrade the Departments of English, Mathematics, Physics and Chemistry into Research Centres.

- ❖ Guideship approval got for six of our faculty (English -3, Physics -2, Chemistry-1)

7.3 Give two Best Practices of the institution

Best Practice I

Title of the Practice: PTA Meeting

Aim:

- To have a good relationship between the Parents and the College.

- For the Parents to have a first-hand knowledge of the functioning of the College with respect to the grooming of their wards.

- For engaging the Parents in the growth and development of the College and the Students.

The Context:

The College has to keep in touch with parents on a regular basis as the growth and development of the College and that of the Students are intertined.

The Practice:

Every year the PTA Meeting is conducted both the Semesters. The PTA Meeting is conducted on a Sunday so that Parents can take part in large numbers. Invariably, not less than 85% of the parents attend the Meeting.

The Meeting starts with a prayer song which is followed by the Welcome Address, Report of the Previous Meeting, Felicitations and Presidential Address. Special Address is delivered by the Principal which covers the happenings of the College, since the previous Meeting, in connection with Curricular, Co-curricular and Extra-curricular activities. Then comes the interactive session, conducted by the Correspondent, during which time parents speak their mind out and the Correspondent, Principal or concerned staff responds to the queries of the parents. The meeting ends with a vote of thanks. After the Meeting, the parents visit the Departments where they have an interaction with the Tutors and Heads. At the Departments, the parents are apprised of their wards' academic growth.

Evidence of Success:

As mentioned earlier, as the Meetings are conducted on Sundays, parents attend in large numbers. The Parents eagerly take part in the Interactive sessions at the College level and at the Department level. Over the years, large numbers of issues expressed by them during Interactive sessions have been getting fulfilled.

On 08-10-2017, 1300 parents attended. On that day during interactive session the following suggestions were made.

- ❖ Make arrangements for the payment of fees for the University Exams.

- ❖ Coaching classes for Bank Exams.

- ❖ Hindi classes without affecting the regular classes.

  All the above mentioned suggestions were accepted and necessary action taken to fulfill them.

Problems encountered:

- As transport facilities are limited, the Parents are always in a hurry to leave once the Meeting is over; not so keen to spend time at the Departments

- Outstation parents unable to attend.

Best Practice II

Title of the Practice: Staff Orientation Programmes

Aim:

➢ Empowering the staff(Teaching and Non teaching)

➢ To make awareness among the staff about recent trends in teaching.

➢ To inculcate research culture

The Context:

The staff members(both teaching and non teaching) are the fulcrum on which the fortunes of the students of the Institution lie.Empowering the staff amounts to empowering the students.

Practice:

The staff orientation programmes were organised by the Management and the IQAC with the primary objective of equipping and empowering the staff. The programmes were conducted at least twice in a semester. Our own staff and experts from outside acted as Resource Persons.A salient feature of this years' programmes was, for two of the Programmes, the President and Correspondent of the College were the Resource Persons. The programmes were conducted at the beginning and at the end of the semesters. The orientation programmes organized during the academic year 2017-18 were as follows.

➢ **Qualities of Good teacher** by Rev. Fr. Dr. Jyothi Former Principal of Loyola College of Arts and Science, Chennai and Mr. V. Joseph Xavier on 24th and 25th April, 2018.

➢ **Leading First Generation Learners** by Dr. Joen Joselin, HOD of English, Annai Velankanni College, Tholayavattam on 17-02-2018.

➢ **Person Centered Unconditional Positive Regard** by Mr. M. Mariadhas, President, Annai Velankanni College, Tholayavattam on 04-01-2018.

➢ **How to Write Project Proposals?** by Mr. R. Leo Bright Singh, Assistant Professor, Mar Ephram College Of Engineering, Elavuvulai on 27.07.2017 &22.08.2018.

➢ **Emotional Intelligence and Spoken English** by Rev. Fr. Dr. E. John Kulandai, Correspondent,Annai Velankanni College, Tholayavattam on 14th and 15th June 2017.

r

Evidence of Success:

Staff members are able to develop teaching skills. Staff members contributing wholeheartedly for the development of Students. Students centered education is provided by the staff. Step by step developments are seen in every Department.

7.4 Contribution to environmental awareness / protection

> o   To create awareness on Nuclear weapons Poster Presentation Competition was conducted on 22-09-2017.
>
> o   Three Staff members and fifty students participated in Parthenium plan removal camp at Painkulam Village on 06-02-2018
>
> o   Essay writing and Drawing Competition was conducted on the topic Role of individual in conserving the Enviornment on 06-02-2018
>
> o   Every Day a batch of students were allotted from the Eco club to maintain the ornamental plants in the evening from 2.40 to 3.30 p.m.

7.5 Whether environmental audit was conducted?   Yes | - | No | ✓ |

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:
- Noteworthy academic results

- Adequate infrastructure

- Transport facilities by the College for the students.

- Availability of concession for students who travel by TNSTC Buses.

- Extensive supports to students to avail various scholarships

- Financial support by the management to the needly students

- Extra efforts to promote communication in English

- Visionary management

- Very low dropout rate (0.89%)

- Committed, dedicated and qualified employees

- Optimal utilisation of working days and infrastructural facilities

Weakness:
- Insufficient participation of placement agencies for campus recruitment

- Lagging behind , as for as ICT enabled classrooms are concerned

- Lagging behind , as for as, Post Doctoral Research is concerned

- Students from the Feeder schools of the surrounding villages with good scores prefer professional courses or aided Colleges.

Opportunties:
- Making the students to be successful at competitive examinations.

- Student's progression research

- Empowerment of rural / marginalised / downtrodden sections of the society

- Empowerment of women

- Essay access to rural population

Challenges / Threats:
- Financial constraints arising from the status of being a self financed institution

- Lack of motivation among Boy students

- Addiction of students to social media

8. **Plans of institution for next year**

- Upgradation of Departments English, Maths, Physics & Chemistry into Research Centres.

- To take efforts to launch NCC.

- To get more Ph. D. holders approved as Research Supervisors.

- To take efforts to take funded projects

- To increase the number of Smart Classrooms.

- To continue activities which inculcate social responsibility among the students.

- To take all faculty members to pass SLET/NET

- To encourage faculty members to publish articles in UGC recognised articles.

- To improve infrastructure facilities

- To improve the spoken English skills of the Faculty/Students.

Name : N?. ANTO

ND. ゼ

Name : Dr. J. JOHNSON

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____***_____

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Annexure - I

Academic Calendar 2017-2018

(Important Events)

27-06-2017   Yoga Day Celebration

30-06-2017   I BBA Campus Visit

10-07-2017   Marine related job awareness program-Placement cell

11-07-2017   I B. Sc. Chemistry Fresher's Day

13-07-2017   I B.Sc. Zoology Fresher's Day

14-07-2017   I BBA Fresher's Day

17-07-2017   thrpg;Gf;fiy - tpopg;Gzh;T Kfhk; - jkpo;j;Jiw

17-07-2017   I B.Com. Fresher's Day

19-07-2017   tuNtw;G jpdk; - jkpo;j;Jiw - UG / PG Students.

21-07-2017   Motovation Programme on "Health & Hygiene" - Women's cell

21-07-2017   thndhyp gz;giy epfo;T - jkpo;j;Jiw

27-07-2017   One Day Orientation Programme 'Applying for funded projects' for faculty of
Science Departments /Ph.D. holders and those pursuing Ph.D. IQAC.

02-08-2017   Association Day - Department of Bio-Technology

11-08-2017   Campus Interview - Final year and passed out BBA & B.Com.
Students   Placement Cell

18-08-2017   Inter - Departmental Business Quiz - BBA Department

23-08-2017   Department Competitions - Chemistry UG Students

31-08-2017   Inter Collegiate Quiz competition - Department of Chemistry

01-09-2017   MSikfSld; fye;Jiuahly; - jkpo;j;Jiw

18-09-2017   Poster presentation Competition - Eco Club

18-09-2017   Eye Donation Awareness Camp -NSS & RRC

21-09-2017&

22-09-2017   National Level Seminar - Commerce (Paper Presentations:
24 & 8 other Colleges participated)

22-09-2017   Entrepreneurial Development Programme - BBA.

23-09-2017   Releasing album "AALAPORAN THAMIZHAN"

25-09-2017   Film show (Kalam Salam) by Government of Tamil Nadu

26-09-2017   Tour-Department of Physics

27-09-2017   Industrial Visit - III B.Com. Students - SIPCOT, Vallioor

28-09-2017   National Level Seminar - Zoology

04-10-2017   Animal Model Making Competition - Department of Zoology

04-10-2017   Cultural Competitions - Department of Physics

05-10-2017   Workshop on Robotics - Department of Computer Science

05-10-2017   Study Tour - Department of English

05-10-2017   Study Tour - Department of Tamil

05-10-2017   Wild Life Week Celebration - Department of Zoology

07-10-2017   Industrial Visit -Department of Zoology

07-10-2017   Industrial Visit -Department of Commerce

08-10-2017	PTA Meeting
17-10-2017	Workshop on Writing Project Proposals – Organised by IQAC
08.12.2017	Computer Training Program to Administrative Staff
12.12.2017	College Reopened for the even semester
13.12.2017	Hindu Newspaper - Tamil Edition (Value added service of AVC) supplied at free of cost.
14.12.2017	Eco Club & Campus Beautification Committee Meeting
18.12.2017	Physics Department Cultural Association Meeting
19.12.2017	Workshop on CSIR - UGC, NET in Chemistry
19.12.2017	National Seminar on Recent Trends in Pure and Applied Mathematics and intercollegiate Competitions - Mathematics Department.
19.12.2017	Extension Activity – Staff and Students of Physics Department visited Old aged home, Asaripallam.
20.12.2017	Extension Activity – Staff and Students of Biotechnology Department visited Anbagam, Munchirai.
21.12.2017	Orientation Programme for all men students "**Character Formation"** - 300 students
21.12.2017	Value based training for all UG students by Health department of Tamilnadu
21.12.2017	Annual Quality Assurance Report (AQAR) submitted to NAAC, Bengaluru.
22.12.2017	Christmas Day function celebrated
26.12.2017	Department of Physics Alumni Meeting
26.12.2017	Annai Velankanni College Alumni General Body Meeting
08.01.2018	Monthly Assembly - Department of Computer Science
09.01.2018	Rev. Fr. J. Lucas (Founder Correspondent) - Memorial Service
12.01.2018 to 18.01.2018	NSS Special Camp(7 days) – Vencode, Kamplar, Killiyoor Villages.
13.01.2018 to 18.01.2018	Study Tour, Department of Zoology
17.01.2018	Industrial Visit - Department of Physics
19.01.2018	I Internal Exam
20.01.2018	ftpauq;fk; - jkpo;j;Jiw - rpwg;G tpUe;jpdh; nrhy;tyh; mk;rp mdpy;Fkhh;> Fkhp Kj;jkpo; kd;w ,izr;nrayh;.
25-01-2018	State Level Seminar on Recent Advances in Matierls - Physics Village Adoption Programme
26-01-2018	Republic Day Celebrations
01-02-2018 to 02-02-2018	National Symposium on " Recent Advances and Applications in Chemistry - Chemistry Department
03-02-2018	Study Tour - III B.Sc. Computer Science - 42 Students and 2 staff members Vayanadu, Ernakulam, Wonderla

05.02.2018	English Department Association Meeting Cultural Competitions
06.02.2018	jkpH;j;Jiw rhh;ghf tpdhotpdh kw;Wk; fiy ,yf;fpag;nghl;ofs;
	132 khzt khztpah; fye;J bfhz;ldh;.
07.02.2018	1. Motivation Programme on Higher Education and Employment - Bola King, Immigration & Relocation Consultant, Canada – Placement Cell, 239 student participated
	2. 80 students and 4 staff members of Biotech Department visited Tamil Nadu Agriculture Research Institute, Petchiparai.
08.02.2018	bgz;fSf;fhd rl;ltpHpg;g[zh;t[
09.02.2018	1. One day National Seminar on Postcolonial Literature – Department of English
10.02.2018	Food Festival - Rs. 76867/- given to Students Welfare Fund.
12.02.2018	ftpij/ fl;Liu Slogan Writing nghl;ofs; - 153 students participated
17.02.2018	1. Orientation Programme on Leading Firstgen Learners for All Teaching Staff - Organised by IQAC
19.02.2018	Product Launching - Commerce Department.
05.03.2018	Assembly - Department of Business Administration
07.03.2018	Sports Day
08.03.2018	Fine Arts Day
09.03.2018	College Day
10.03.2018	Graduation Day
11.03.2018	PTA Meeting
14.03.2018	Π -day Celebration - Mathematics Department
15.03.2018	Quiz Competition - English Department
16.03.2018	Intra Departmental Cultural Programme
26.03.2018	Study Tour - Department of Commerce
06.04.2018 to	
07.04.2018	,Uehs ;njrPaf;fUj;ju';fk;-jkpH; ,yf;fpa';fspy; btspg;gLk; gz;ghl;Lf;TWfs;
25.04.2018	Effective Teacher and Effective Teaching (All Teaching Staff)
24.04.2018 to	
08.05.2018	Vocational Education and Training Programme for the +2 students.

Annexure - II

1. List of Certificate Courses

Sl. No.	Name of the Course	Duration	In collaboration with
1	Spoken English	72 hours	British Institute of Spoken English, Nagercoil
2	Tally	90 hours	CSC, Computer Centre, Monday Market
3	Hindi Class	5 Months	Dakshina Bharat Hindi Prachar Sabha Nagercoil

2. List of other Courses

Sl. No.	Name of the Course	Duration	Offered by
1	Tailoring	I Year	Annai Velankanni College, Tholayavattam
2	TNPSC Group II & IV / VAO	300 hours	Incollaboration with Gruru Coaching Centre, Marthandam
3	Two wheeler & Four Wheeler Driving for Boys & Girls	3 Months	Incollaboration with Sonia Driving School, Tholayavattam
4	Arts & Crafts	I Semester	Annai Velankanni College, Tholayavattam

Annexure - III
Feedback on Curriculum from Students

Feedback on Curriculum is collected every semester from the students and from teachers handling the subjects.

- ➢ Feedback analysed

- ➢ On the basis of the analysis, a consolidated report was prepared by the Department.

- ➢ Suggestions, if any, made through the Heads of the Departments / Members of the Board of Studies of the respective Departments to the University.

Feedback from Alumni

- To conduct coaching classes for civil service exam, NET, SET, TRB, etc.

- To provide ICT enabled classrooms.

- To start new courses like M. Phil and Ph.D.

- To construct a waiting shed for the girls students.

- To provide fan facility to all the classrooms.

- To make all the students to communicate in English.

Consolidated Report on Parent Feedback

1. Appreciated our College, conducting placement related courses

2. To construct a waiting shed for the girls students

3. To provide sufficient water tab boys and girls students

4. To provide the proper arrangements of two wheeler vehicles

5. To give more important to cleanliness in our College campus, inside bus and waiting shed.

Annexure - IV

NSS Activities 2017-2018:

Sl. No.	Date	Programme Name	Participation	Resourse Persons
1.	07-08-2017	Clean India-2017 (Dengue Awareness Rally)	U.G II Year Students	Rev. Dr. E. John Kulandai, Correspondent, AVC.
2.	09-08-2017	Clean India-2017 (Campus Cleaning)	U.G II Year NSS Volunteers	Dr. S. Maria John, Principal, AVC.
3.	10-08-2017	Clean India-2017 (Village Cleaning - Kamplar)	U.G I Year NSS Volunteers	Dr. Gladis Lilly Executive Committee Member, AVC.
4.	11-08-2017	International Youth Day	P.G. I Year	Mr. B. Alex Johnson Paul, Bursar, AVC.
5.	12-09-2017	Youth Building Peace - Competitions (Mime, Street Play, Slogan writing & Poster Making)	17 Students	District Level all events are got First Prize
6.	15-09-2017	Youth Building Peace - Competitions (Mime, Street Play, Slogan writing & Poster Making)	17 Students	University Level Street Play got Second Prize (750 cash award)
7.	18-09-2017	Eye Donation Awareness Camp -2017	Final Year Students	Lion. Dr. J. Gasnesh, President, Lion Club of Sivakasi
8.		Pledge	United Nations Day, Human Rights Day, Smokeless Pongal & Voters Day	
9.	21-12-2017	World HIV / AIDS Day	U.G. Final Year Students	Mr. E. David Xavier, Mrs. S. Vijila & Mrs. N. Lizy Santhi. ICTC Counsellors Primary Health Centre, Killiyoor
10.	12-02-2018 to 18-02-2018	Special Camp	U.G. II Year NSS Volunteers	Vencode Village -72 Kamplar Village -73 Killiyoor Village -81